

# Totem Correspondence 2024-2025

July-24							August-24							September-24							October-24						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	1	2	3					1	2	3	4	5	6	7	1	2	3	4	5			
			H										H														
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
							S																		Q		
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
28	29	30	31				25	26	27	28	29	30	31	29	30						27	28	29	30	31		

  

November-24							December-24							January-25							February-25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6	7	1	2	3	4							1			
														H	V	V											
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11	2	3	4	5	6	7	8
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	9	10	11	12	13	14	15
							Q																				
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	16	17	18	19	20	21	22
			V	H	H		V	V	H	V	V																
24	25	26	27	28	29	30	29	30	31				26	27	28	29	30	31	23	24	25	26	27	28			
			V				V	V																			

  

March-25							April-25							May-25							June-25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1	1	2	3	4	5	1	2	3	1	2	3	4	5	6	7						
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
					Q																						
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
			V	V	V	V																		H			
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31	29	30					
														H													
30	31																										

H	Legal Holiday
V	Vacation Day
S	Official Start
C	Conferences
Q	Submission Deadline
E	Official End

Totem Correspondence is technically open year-round so that you may contact us as needed throughout the year.

<b>7/1</b>	First Date of Receipts/Invoices for the school year
<b>8/1</b>	Reimbursement/Payment submissions to Contact Teacher
<b>9/1</b>	District Office/Accounting begins processing reimbursements/invoices
<b>10/1</b>	State count date- Full Allotment cut off- Contact TC for partial allotment
<b>12/31</b>	Last day to purchase/submit receipts/invoices for Semester 1 reimbursement/payment
<b>1/1</b>	Can begin submitting to Totem for reimbursement for Semester 2
<b>5/1</b>	Last Date to purchase (receipt/invoice date) for Semester 2
<b>5/15</b>	Last day to submit receipts/invoices for Semester 2 reimbursement/payment